



Formerly known as
SubCo Elders Day Centre

49 PLASHET ROAD
UPTON PARK
LONDON
E13 0QA

SubCo Trust Application Form

TEL: 020 8548 0070
FAX: 020 8472 2696
www.subco.org.uk

(Strictly Confidential)

Important:

Please provide all information asked for in black ink or type and return the form to the above address.

Job Title: _____

Vacancy Reference Number: _____

PERSONAL INFORMATION

Surname: _____ First names: _____

Address: _____

Telephone: Home: _____ Other: _____

Are you eligible to work in the UK? Yes () No ()

EDUCATIONAL BACKGROUND

Please list school, college, university attended, qualifications gained and dates.

Date	School/College/University	Qualification obtained
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

EDUCATIONAL BACKGROUND (Contd.)

Other Vocational Training and Qualification/Membership of Professional Bodies

HEALTH

Please state the number of days off sick in the past twelve months: _____

Do you consider yourself to have a disability? YES NO

Do you own a car? YES NO

CRIMINAL CONVICTIONS

This post is exempt from Section 4(2) of the Rehabilitation of Offenders Act 1974.

Have you ever been convicted of a criminal offence? YES NO

If YES, details will be required in strict confidence

PUBLIC DUTIES

Please give details of any public service duties you are required to perform
(e.g. J.P. member of local authority, etc.)

HOW DID YOU HEAR OF THIS VACANCY?

If through press, please state which publication: _____

REFERENCES

Please provide the names of two referees. The first should be your present most recent employer, or from school/college/university if you have not been in employment.

1. NAME: _____

Position held: _____

Address: _____

Telephone: _____

Signed: _____

2. NAME: _____

Position held: _____

Address: _____

Telephone: _____

Date: _____

**PLEASE RETURN YOUR COMPLETED APPLICATION FORM TO
SUBCO TRUST 49 PLASHET ROAD, UPTON PARK, LONDON. E13 0QA**

FOR OFFICE USE ONLY

DATE APPLICATION RECIEVED: _____

SHORT LISTED: YES NO

SUBCO TRUST EQUAL OPPORTUNITIES

SubCo is committed by its ethos and published Equal Opportunities Statement to the pursuit of equal opportunities in employment, promotion and training, and to the prohibition of unlawful and unfair discrimination on the ground of gender, national or ethnic origin, sexuality, age and disability.

To ensure this policy is carried out we need information from job applicants. We are then in a position to monitor the success of our Equal Opportunities procedures.

The information required below **WILL NOT** be shown to those involved in the selection process.

On receipt, the form will be separated from your application before any consideration of candidates takes place.

ANY INFORMATION GIVEN WILL BE TREATED AS STRICTLY CONFIDENTIAL

The completion of this form is, of course, voluntary, but we would greatly appreciate your help and cooperation in this matter.

JOB TITLE: _____

I learnt of this job from: _____

(If through press, please state which publication)

DATE _____

1. ETHNIC ORIGIN

I would describe my ethnic origin as:

Asian Indian Asian Bangladeshi Asian Pakistani

Other (please specify): _____

2. GENDER

My gender is: Male Female

3. AGE

Under 25 26-40 41-59 over 60

4. SEXUALITY

I would describe my sexuality as:

Gay Lesbian Bisexual Heterosexual

5. SPECIAL NEEDS

I am able bodies I am registered disabled

I am registered disabled but have the following special needs (*please specify*)

THANK YOU FOR YOUR CO-OPERATION